

# **Continuous Disclosure Notice**

# Portfolio Information as at 31 March 2022

ASIC has developed eight benchmarks and eight disclosure principles for unlisted mortgage schemes, being schemes which have, or are likely to have, at least 50% of their non-cash assets invested in loans that are secured by a mortgage over real property and/or unlisted mortgage schemes. These benchmarks and disclosure principles are set out in ASIC Regulatory Guide 45 (**RG 45**).

The benchmarks and disclosure principles are designed to help retail investors to understand the risks, assess the potential rewards and to make an informed investment decision.

Although the Fund may not at all times hold 50% or more of its non-cash assets invested in mortgage loans and/or unlisted mortgage schemes (mortgage loans being loans secured by a mortgage over real property), we have included information regarding ASIC's benchmarks and disclosure principles as they apply to the Responsible Entity and, where applicable, the Fund.

The following sections contain the benchmark disclosure and disclosure principles for the Fund.

The financial information in this document is extracted from the Fund's accounting and management records as at 31 March 2022 and is based on unaudited financial records unless stated otherwise.

This document has been prepared by Westlawn Financial Services Limited ABN 20 141 420 920, AFS Licence No. 518648 as the Responsible Entity of the Fund and has been provided to keep you informed and to assist you in better understanding the nature of this investment.

Capitalised terms have the meaning given to them in the Product Disclosure Statement dated 4 December 2020 (PDS), unless otherwise defined. The PDS can be obtained by contacting us on 1300 WESTLAWN or on our website at https://www.westlawn.com.au/incomefund/.

Date of issue 12 May 2022

# **Benchmarks Section**

ASIC	Benchr	nark	Compliance with the Benchmark	Explanation	Disclosure Principles
Bencl	hmark :	1: Liquidity			
		nortgage scheme, the responsible entity has mates for the scheme that:	This benchmark is	We have cash flow estimates for the Fund which meets these	Refer to Disclosure Principle 1 below for
(a)	expen	nstrate the scheme's capacity to meet its ses, liabilities and other cash flow needs for the 2 months;	met.	requirements.	additional disclosures.
(b)		dated at least every three months and reflect aterial changes; and			
(c)		proved by the directors of the responsible entity st every three months.			
Bencl	hmark 2	2: Scheme borrowing			
		le entity does not have current borrowings and d to borrow on behalf of the scheme.	The benchmark is met.	The Fund does not have any borrowings and we do not intend to enter into any borrowing arrangements on behalf of the Fund.	Refer to Disclosure Principle 2 below for additional disclosures.
Bencl	hmark	3: Loan portfolio and diversification			
For a	pooled r	nortgage scheme:	This	As the Fund is a new fund recently	Refer to Disclosure
(a)	size, t	heme holds a portfolio of assets diversified by porrower, class of borrower activity and aphic region;	benchmark is not met.	established, it will not have a diversified portfolio of assets until it has received sufficient capital from investors and its portfolio has been	Principle 3 below for additional disclosures.
(b)		heme has no single asset in the scheme portfolio xceeds 5% of the total scheme assets;		fully invested in Loans. Once the total value of the Loan	
(c)		heme has no single borrower who exceeds 5% scheme assets; and		portfolio exceeds \$100 million, the Fund intends to satisfy items (a), (b) and (c) of this benchmark but will	
(d)	mortg	ns made by the scheme are secured by first ages over real property (including registered old title).		not meet item (d). Certain Loans will not be secured by first mortgages over real property (including registered leasehold title).	
Benchmark 4: Related party transactions					
		le entity does not lend to related parties of the tity or to the scheme's investment manager.	This benchmark is met.	We currently do not and do not intend to lend to our related parties or to the Investment Manager.	Refer to Disclosure Principle 4 below for additional disclosures.
Bencl	hmark !	5: Valuation policy			
their s require (a)	ecurity   es: a valu profes	valuations for the scheme's mortgage assets and property, the board of the responsible entity er to be a member of an appropriate ssional body in the jurisdiction in which the nt property is located;	This benchmark is not met.	For Loans secured over real property assets, the Fund will meet this benchmark other than in relation to (d) as given the regional locations of the security assets, it is not possible for the Fund to regularly rotate or have a diversity of suitably qualified	Refer to Disclosure Principle 5 below for additional disclosures.
(b) (c)		er to be independent; dures to be followed for dealing with any conflict		valuers given the limitations in the regional marketplace.	
	of interest;			For Loans secured over assets other than real property (such as a	
(d) (e)	in rela	tation and diversity of valuers; tion to security property for a loan, an		general security interest over a Borrower's assets or over chattels), the Fund will not meet this	
	indepe (i)	endent valuation to be obtained: before the issue of a loan and on renewal, for development property, on both an 'as is' and 'as if complete' basis and, for all other property, on an 'as is' basis; and		benchmark but will implement procedures to assess the adequacy of the security provided in accordance with its Compliance Plan valuation section.	
	(ii)	within two months after the directors form a view that there is a likelihood that a decrease in the value of security property may have caused a material breach of a loan covenant.			

ASIC	Benchmark	Compliance with the Benchmark	Explanation	Disclosure Principles
ratio	hmark 6: Lending principles – loan to valuation scheme directly holds mortgage assets: where the loan relates to property development – funds should be provided to the borrower in stages based on independent evidence of the progress of the development; where the loan relates to property development – the scheme should not lend more than 70% on the basis of the latest 'as if complete' valuation of property over which security is provided; and in all other cases – the scheme should not lend more than 80% on the basis of the latest market valuation of property over which security is provided.	This benchmark is met.	The Fund's Lending Policy and Procedures Manual is consistent with this benchmark for Loans secured by a registered mortgage over real property. For Loans secured over assets other than real property, the Fund may lend on an LVR of up to 80% of the value of the assets securing the Loan (such as the assets of a business acquired by the Borrower or chattels).	Refer to Disclosure Principle 6 below for additional disclosures.
The re	hmark 7: Distribution practices esponsible entity will not pay current distributions from ne borrowings.	This benchmark is met.	The Fund will not borrow and all distributions will be sourced from interest or payments received from Loans, proceeds received from the repayment of Loans and new application funds.	Refer to Disclosure Principle 7 below for additional disclosures.
<ul> <li>Benchmark 8: Withdrawal arrangements</li> <li>For liquid schemes: <ul> <li>(a) the maximum period allowed for in the constitution for the payment of withdrawal requests should be 90 days or less;</li> <li>(b) the responsible entity should pay withdrawal requests within the period allowed for in the constitution; and</li> <li>(c) the responsible entity should only permit members to withdraw at any time on request if at least 80% (by value) of the scheme property is money in an account or on deposit with a bank and is available for withdrawal immediately (or otherwise on expiry of a fixed term not exceeding 90 days), during the normal business hours of the bank; or assets that the responsible entity can reasonably expect to realise for market value within 10 business days.</li> </ul> </li> <li>For non-liquid schemes, the responsible entity intends to make withdrawal offers to investors at least quarterly.</li> </ul>		This benchmark is not met.	The Fund operates as a non-liquid scheme and each Class of Units will have a minimum investment term. This means investors will only be able to withdraw their investment at the end of their Class' investment term which may be anywhere between 2 years and 5 years (subject to accepting a withdrawal offer in the time frame required and sufficient funds being available to meet the withdrawals). If an investor does not withdraw their investment at the end of their Class' investment term, then their investment in the relevant Class will be rolled over for a further investment term.	Refer to Disclosure Principle 8 below for additional disclosures.

# **Disclosure Principles Section**

### **1.** Disclosure principle **1** – Liquidity

Liquidity is the measure of cash and cash equivalent assets as a proportion of a scheme's total assets and is an indicator of the ability of a mortgage fund to meet its short-term commitments. Liquidity of a mortgage fund may be viewed as a risk as the underlying assets of a mortgage fund may not be easily realised within the period of time required to meet withdrawal requests or other commitments or expenses.

We manage the Fund's liquidity by paying distributions from interest or payments received from Loans, proceeds received from the repayment of such Loans and new application funds, not borrowing on behalf of the Fund, maintaining a cash flow forecast for the Fund to assist, monitor and budget for cash inflows and outflows, issuing Subordinated Units and only enabling investors to withdraw at the end of each Class' investment term.

We aim to issue Subordinated Units to related parties or our associates from time to time in order to equal at least 1% of the aggregate Issue Price of all issued Units. The issue of Subordinated Units is a mechanism to be used by the Responsible Entity to facilitate the redemption of Units at the end of their applicable investment term for not less than the Issue Price per Unit (being the price of each Unit at the time of issue) to be redeemed.

The Fund also has the benefit of a letter of financial support from the ultimate shareholders of the Responsible Entity (namely, COG Financial Services Limited and Westlawn Holdings Pty Ltd in their respective proportions) that commits those parties to provide sufficient financial support that may be necessary to enable the Fund to meet its financial commitments as and when they fall due.

There are many risk factors that may affect the liquidity of the Fund including:

- (a) failure of Borrowers' to pay interest on their Loans or repay their capital at the end of their Loans' terms;
- (b) a decline in the Australian property market making it difficult to sell any real property underlying securities;
- (c) imbalance on the maturity of assets with accepted withdrawal offers at the end of an investor's investment term;
- (d) insufficient equity in the security assets of the Fund to repay investors' capital;
- (e) insufficient number of Subordinated Units issued to equal the Issue Price of Units (being the price of each Unit at the time of issue) to be redeemed and/or no market or funds for an entity to subscribe to any Subordinated Units; and
- (f) government intervention and regulation changes resulting in the Fund being unable to fulfil its objective.

The Fund manages the risk by adhering to prudent lending practice in accordance with its Lending Policy and Procedures Manual and by issuing Subordinated Units.

# 2. Disclosure principle 2 – Scheme borrowing

Where a mortgage scheme has borrowings, this principle requires responsible entities to disclose the maturity profile and other information relating to the scheme borrowings, including details of total debts due, why the responsible entity has borrowed the money (including whether the borrowed funds will be used to fund distributions or withdrawal requests), any material loan covenant breaches and the risks associated with the scheme's borrowing and credit facility maturity profile.

The Fund does not currently have any borrowings and does not intend to enter into any borrowing arrangements on behalf of the Fund. Accordingly, we are not required to disclose the information required by this principle.

## 3. Disclosure principle 3 – Loan portfolio and diversification

Portfolio diversification measures the level of concentration risk in the portfolio of mortgages held by the scheme. Greater levels of diversification of mortgages by borrower, size, activity and geographical location, lowers the risk that the scheme would suffer significant loss from default by any one borrower or class of borrowers.

ASIC requires the product disclosure statements for unlisted mortgage schemes to disclose the nature of the scheme's investment portfolio. As the Fund has been operating and investing in Loans for less than 12 months, the nature, diversity and composition of the Fund's portfolio may change rapidly and significantly.

Until the Fund's Loan portfolio reaches \$100 million, there will be no limitation on the size of any single Loan transaction by the Fund as a percentage of the total value of its Loan portfolio nor on the aggregate exposure of the Fund to a single Borrower. Upon the total value of the Loan portfolio reaching \$100 million, the Fund's policy on diversification of assets is to ensure that the adverse impact of a default arising from one Loan will not have an unduly detrimental effect on the entire Loan portfolio and for the Fund to hold a well-balanced portfolio of Loans.

### (a) Analysis of number and value of loans by

### i) Class of activity

Asset class	No. of accounts	Value (\$)
Property development	7	13,302,603
Residential investment	0	0
Commercial	1	2,967,373
Industrial	0	0
Retail	0	0
Total	8	16,269,976

### ii) Geographic region

State	No. of accounts	Value (\$)
NSW	8	16,269,976
QLD	0	0
VIC	0	0
Total	8	16,269,976

# iii) Proportion of loans that are in default or arrears for more than 30 days

Days in arrears/default	No. of accounts	Value (\$)
30-60 days	0	0
61-90 days	0	0
> 90 days	0	0
Total	0	0

## iv) Nature of the security for loans made by the Fund

Security type	No. of accounts	Value (\$)
Registered first mortgage — development loans	7	13,302,603
Registered first mortgage – non development loans	1	2,967,373
Total	8	16,269,976

# v) Loans approved but have funds that have yet to be advanced and the funding arrangements in place for these undrawn commitments

Security type	No. of accounts	Value (\$)
Registered first mortgage — development loans	7	11,794,141
Registered first mortgage – non development loans	0	0
Total	7	11,794,141

Loans approved but yet to be advanced are generally funded from a combination of existing cash reserves and new investors funds received.

Should it be required, the Fund also has the benefit of a letter of financial support from the ultimate shareholders of the Responsible Entity (namely, COG Financial Services Limited and Westlawn Holdings Pty Ltd in their respective proportions) that commits those parties to provide sufficient financial support that may be necessary to enable the Fund to meet its financial commitments as and when they fall due. This financial support would be in the form of new investors funds rather than any form of borrowing.

### vi) Maturity profile of all loans in increments of not more than 12 months

Maturity	No. of accounts	Value (\$)
0 to 3 months	3	7,689,924
3 to 12 months	3	4,642,194
1 year to 2 years	1	970,485
2 years to 3 years	0	0
3 years to 4 years	0	0
4 years to 5 years	1	2,967,373
Total	8	16,269,976

# vii) Loan-to-valuation ratios for loans, in percentage range

LVR (%)	No. of accounts	Value (\$)
0 – 50	3	4,952,606
50.01 - 60	1	660,073
60.01 – 70	3	7,689,924
70.01 – 75	0	0
75.01 – 80	1	2,967,373
80.01+	0	0
Total	8	16,269,976

### viii) Interest rates on loans, in percentage ranges

Rate (%)	No. of accounts	Value (\$)
5.00 – 5.49	0	0
5.50 – 5.99	1	2,967,373
6.00 – 6.49	0	0
6.50 – 6.99	0	0
7.00 – 7.49	2	2,011,649
7.50 – 7.99	5	11,290,954
Total	8	16,269,976

### ix) Loans where interest has been capitalised

Interest method	No. of accounts	Value (\$)
Interest not capitalised	1	2,967,373
Interest capitalised	7	13,302,603
Total	8	16,269,976

# (b) Proportion of the total loan (by value) that has been lent to the largest borrower and the 10 largest borrowers

Interest method	No. of accounts	Value (\$)
Largest borrower/asset	1	3,172,726
10 largest borrowers	8	16,269,976

## (c) the percentage of loans (by value) that are secured by second-ranking mortgages

There are no loans secured by second ranking mortgages.

# (d) the use of derivatives (if any)

There is no use of derivatives.

# (e) a clear description of the non-mortgage assets of the scheme, including the value of such assets

Asset type	Description	Value (\$)
Cash and cash equivalents	Cash held in Australian bank accounts	4,693,315
Trade and other receivables	Accrued interest & other debtors	36,194
Other financial assets	Wholesale investment in funding trust	4,000,000
Total		8,729,509

The following is a summary of the non-loan assets of the Fund

## (f) the scheme's diversification policy and how the assets correlate with that policy

The Fund aims to apply the following key lending parameters to investments identified and acquired as a Fund Asset using funds raised by the issue of Units in the Fund:

Key lending parameter	Description	Parameter met (Yes/No)
Type of Loans	Real property or chattel mortgages, hire purchase or finance lease agreements, other Loans or indirect Loans via investment in funding trusts or special purpose lending vehicles where the credit parameters for underlying borrowers has been approved.	Yes
Types of security property	Mortgages over real property, plant, equipment & chattels, and security interests over shares and other assets.	Yes
Maximum Loan to Value Ratio (LVR)	For Loans secured by real property, a maximum LVR of 80% will apply, except for Loans for property development which will be limited to an LVR of 70% (based on 'as is' and 'upon completion' valuation).	Yes
Maximum exposure to a single Loan	5% of the total value of the Loan portfolio	No Note 1
Maximum exposure to a single borrower	5% of the total value of the Loan portfolio	No Note 1
Maximum exposure to property development	50% of the total value of the Loan portfolio	No Note 1
Maximum Loan term	5 years	Yes
Geography	Predominantly eastern Australia within the following target ranges as a percentage of the total Loan portfolio; NSW 50- 70%, Queensland 10-30%, Victoria 5-15%, all other states and territories 0-10%	No

Note 1 - As the Fund is a new fund recently established, it will not have a diversified portfolio of assets until it has received sufficient capital from investors and its portfolio has been fully invested in Loans. Once the total value of the Fund's Loan portfolio exceeds \$100 million, the Fund intends to satisfy these lending parameters.

### Lending policy

When considering a secured Loan application, we will assess the:

- (a) the nature of security property, such as real property (i.e. commercial, retail, industrial, residential) or other assets;
- (b) credit risk analysis of the Borrower, including assessment of income sources from which to meet the Loan repayments, together with analysis of income earning potential of the security property/asset;
- (c) worst case scenario analysis including assessment of marketability of the security property/assets and likely timeframe to achieve a sale if required; and
- (d) typically, for Loans secured by a mortgage over real property, an LVR of no greater than 80% of independently assessed security value.

When considering an unsecured Loan application we will assess the credit risk of the Borrower, including assessment of income sources from which to meet the Loan repayments.

Our Lending Policy and Procedures Manual covers the policies and procedures in respect to approving, monitoring and recovering Loans. A summary of our lending guidelines are summarised below:

- (e) Loan applicants are required to provide sufficient evidence that they are well established in their occupation supported by a proven credit repayment record or satisfactory credit report which indicates that they are able to comply with their Loan repayment obligations;
- business Loans are predominantly secured by a registered security interest over the business' assets, and where considered appropriate, a registered mortgage over real property owned by the business or its principals;
- (g) in respect to motor vehicle loans, equipment and asset finance, a security interest must be registered over the relevant chattel;
- (h) for property Loans, before funds are advanced, an independent valuation will be obtained taking into account relevant factors such as the sale price likely to be obtained for the proposed security property, and factors affecting the possible sale of the security property; and
- (i) we will ensure that property valuations are obtained only from approved independent valuers, and are no more than three months old at the time of the loan application.

We will manage Loans by monitoring the Borrower's performance as well as (where applicable) conducting regular reviews of the security property to ensure any negative movements in the underlying security value are proactively managed to ensure the required LVR is maintained.

# 4. Disclosure principle 4 – Related party transactions

This principle requires responsible entities to disclose their approach to related party lending, investments and other transactions, and how such transactions are assessed and monitored to consider whether the transaction is made with the same rigour and independence as transactions made on an arm's length commercial basis.

The Fund will not make Loans to related parties, including the Investment Manager.

The Fund may however, from time to time, assign an existing Loan or parcel of Loans to a related party, including the Investment Manager or accept the assignment to it of an existing Loan or parcel of Loans from a related party including the Investment Manager, and such assignments will also be on the same commercial basis as Loans to unrelated parties and made in accordance with its Lending Policy and Procedures Manual. The Borrowers of such assigned Loans will be unrelated third parties to the Responsible Entity and the Investment Manager.

The Responsible Entity is a wholly owned subsidiary of the Investment Manager and is part of the Westlawn Group. The Responsible Entity and the Investment Manager are parties to the Investment Management Agreement. The terms of the Investment Management Agreement are on arms' length and commercial terms.

Class of Units	No. of accounts	Value (\$)
Class 24M	3	410,000
Wholesale Class 2M	0	0
Subordinated	1	3,725,000
Total	4	4,135,000

Related parties held interests in the Fund as summarised below;

### 5. Disclosure principle 5 – Valuation policy

This disclosure principle requires the responsible entity to provide investors with information about the valuation of the property securing a loan in which investors have, or are being offered, an interest.

For Loans secured by a mortgage over property, the Fund, other than in the circumstances described below, will obtain an independent valuation of security property in respect of a Loan before the issue of the Loan, on renewal of the Loan (if the LVR is more than 50%), and if we form a view that there is a likelihood of a decrease in the value of security property which may cause a material breach of a covenant of the relevant Loan agreement with the Borrower.

In isolated cases, an independent valuation of security property in respect of a Loan will not be obtained if:

- (a) the LVR is less than 50% having regard to the particular type of property; or
- (b) the value of the security property is supported by other independent documentation.

Where any Fund Asset is other than a mortgage, the value will be determined by any two of the Directors on a six monthly basis, in consultation with the Auditor, on the basis that if two of the Directors and the Auditor agree on the value of such Asset, no further valuation is required. If there is no agreement, then the procedures for valuation of a mortgage shall apply in respect of any such Asset.

The Fund's Unit Pricing Policy, the Compliance Plan and the Constitution each include a section on valuing the Fund's Assets and is available on our website at <u>www.westlawn.com.au</u>.

# 6. Disclosure principle 6 – Lending principles – loan to valuation ratio

The loan to valuation ratio (**LVR**) is a measure of the amount of the loan provided to a borrower against the latest valuation obtained in respect of the security property. LVR is an indicator of how conservative or aggressive a scheme's lending practices are. Generally, the higher the LVR, the more vulnerable the scheme will be to a change in market conditions (for example, a downturn in the property market).

The maximum LVR for each Loan by the Fund will be 80% of the value of the security property, and, for property development Loans, the maximum LVR will apply on both an 'as is' and on an 'as if complete' basis.

In the case of Loans advanced by the Fund for property development or construction purposes, the Fund's Lending Policy and Procedures Manual requires:

- (a) funds to be advanced in stages based on independent evidence of progress;
- (b) an independent valuation to be obtained on an 'as is' basis and 'as if complete' basis;
- (c) a maximum LVR of 70%; and
- (d) for interest to be payable during the term of the Loan and not capitalised, except in cases where the maximum permitted LVR will not be exceeded.

The maximum and weighted average LVR for the Fund as at the date of reporting is as follows;

Type of loan	Maximum LVR (%)	Weighted LVR (%)
Property development	70	37
Non property development	80	78

The following details the percentage (by value) of the completion of funds lent for property development and the loan-to-cost ratio as at the date of reporting;

Development loan no.	Drawn value (\$)	Value of completion (%)	Loan-to-cost ratio (%)
1	3,172,726	87	67
2	2,582,744	100	67
3	2,940,957	69	36
4	1,934,454	58	52
5	660,073	31	34
6	1,041,164	27	26
7	970,485	18	11

# 7. Disclosure principle 7 – Distribution practices

This disclosure principle requires responsible entities to explain how the scheme will fund distributions to investors and to disclose any risks associated with current distribution practices.

Distributions from the Fund to investors will be sourced from interest or payments received from Loans, proceeds received from the repayment of Loans and new application funds and not from Fund borrowings (as the Fund will not borrow).

The key factors that would have the most material impact on the ability to provide distributions to investors are:

Factors impacting Target Distribution Rates	Risk of changes to these factors on distributions	Sensitivity analysis based on changes to these factors
Borrower default	If a borrower fails to meet interest payments under its Loan.	The Fund anticipates that until the total value of the Loan portfolio exceeds \$100 million, the Fund's Loan portfolio may not be diversified between Borrower, Loan type or geography of security property or asset.
		Therefore, if a Borrower defaults on its interest payments or economic or property market conditions impact certain borrowers, businesses, properties or geographies, and the Fund has a large exposure to these factors, it will likely have a significant adverse impact on any distributions paid to investors.
Fund expenses	If the Fund incurs extraordinary expenses, which are not payable by us from our management fee or other resources.	If the Fund incurs extraordinary expenses of 1% per annum of the Fund's Gross Asset Value (for example costs in selling security assets upon borrower default), it may result in the distributions paid to investors being 1% per annum lower than anticipated.

### 8. Disclosure principle 8 – Withdrawal arrangements

This disclosure principle requires responsible entities to explain the scheme's withdrawal policy and the ability of investors to withdraw from the scheme.

### **Investment terms**

The Fund is an open-ended trust meaning there is no fixed term for the Fund, however your investment is subject to the Investment Term applicable to the Class of Units in which you invest.

The Fund operates as a non-liquid managed investment scheme and investors can only withdraw from the Fund in response to a withdrawal offer made by us at the end of that Unit's investment term. However, we cannot guarantee the offer or payment of withdrawals at any particular time.

You will only be able to withdraw your investment at the end of your Class' Investment Term pursuant to your submission of a withdrawal request and our withdrawal offer. You will not have any other right to withdraw your investment. Unless you submit your withdrawal request and accept our withdrawal offer before the end of your Investment Term and within the time-frames specified for your Class as set out in Part 2, your Units will automatically rollover for the same Class Investment Term.

The Fund is not an 'at call' cash account and should not be thought of as such.

### **Repayment and Subordinated Units**

Repayment of your investment is dependent upon the repayment of the Loans. In order to offset the risk of capital losses to you as a result of default by a Borrower at the end of your Investment Term or a mismatch between Investment Terms and Loan maturity terms, related entities of the Responsible Entity may subscribe to Subordinated Units which will be issued at the Issue Price but with different terms to other Units issued in the Fund. Importantly, the Subordinated Units are issued as a mechanism by the Responsible Entity to facilitate the Redemption Price of a Unit to be redeemed at a price not less than the Issue Price per Unit (being the price of each Unit at the time of issue) to be redeemed. That is the return of capital on a Subordinated Unit is subordinated to the return of capital on a non-Subordinated Unit.

#### Withdrawal process

The Responsible Entity intends to make Withdrawal Offers to Eligible Investors by email.

In order to be an Eligible Investor you must lodge a Withdrawal Request with the Responsible Entity at least 30 days before the end of your Investment Term. You do not have the right to participate in a Withdrawal Offer until your Investment Term has expired.

The Withdrawal Request must advise the Responsible Entity of the amount the Eligible Investor would like to withdraw from the Fund, which can be all or part of your investment amount.

The Responsible Entity intends to regularly email Withdrawal Offers to Eligible Investors, the Withdrawal Offer will explain the amount of money available to satisfy withdrawals, when the offer closes and when payment of withdrawal proceeds can be expected (no later than 21 days after close of the offer).

Eligible Investors who receive a Withdrawal Offer, do not have to respond as the Responsible Entity will assume these investors wish to participate up to the amount of their Withdrawal Request.

If the Withdrawal Request is not satisfied in full then any remaining investment amount will automatically be included in the next Withdrawal Offers until all Eligible Investors receive the full amount of their Withdrawal Request.

### **Important information**

Units in the Fund are issued by Westlawn Financial Services Limited ABN 20 141 420 920, AFS Licence No. 518648. The information in this document is general information only and is not based upon, nor does it consider the objectives, taxation, financial situation, or needs or goals of any particular individual or investor. In deciding whether or not to acquire, hold or dispose of the product, an investor should obtain a copy of the PDS (Part 1 and 2) and consider whether the product is appropriate for their particular requirements and objectives. Before making any decision using any of the information contained in this document, you should carefully read the PDS in its entirety. We also recommend that you consult with a financial adviser or tax adviser.

Information on this product can be obtained from our website <u>https://www.westlawn.com.au/incomefund/</u> or by calling 1300 WESTLAWN (1300 937 852).

Investment decisions should not be made upon the basis of past performance or distribution rate since each of these can vary. The information provided in this document is current at the time of publication.